



Chief Executive Officer

An exciting opportunity to lead the Boys & Girls Club is open and we are looking for our next Chief Executive Officer at Boys & Girls Clubs of St. Charles County to make a positive impact on kids' lives. We are looking for candidates that will lead the overall planning and operation of the organization while providing leadership, direction, and support to the Board of Directors.

Boys & Girls Clubs mission is to enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens. You will be responsible for bringing this mission to life in this community, as you work to ensure that the kids and teens in your care achieve great futures by providing a safe and fun space, an engaging Club Experience, and managing caring professionals to guide them along the way. As a powerful testament, an astounding 54% of national Club alumni have expressed that the Club has had a life-altering impact on them. This highlights the incredible opportunity that awaits you and your team to make a profound and transformative difference in the lives of our youth, which will undoubtedly bring about profound and lasting changes.

Role and Responsibilities

- Guides, supports, and serves the Board of Directors in establishing goals and developing policies, procedures, budgets, and programs that fulfill the mission of the Boys & Girls Club.
- Monitors and approves the organization's program services and assures achievement of its mission and goals.
- Provides leadership to Club staff by developing administrative and operational standards by which goals will be met.
- Assures management and attainment of resources necessary to ensure the financial operations of the agency are conducted in accordance with applicable laws.
- Demonstrates that safety is a core value, ensures that the management system conforms with membership requirements and industry standards and is actively engaged in the safety improvement process.
- Ensure that the organization is in compliance with membership and other requirements or standards of Boys & Girls Clubs of America, other affiliated and regulatory agencies and that the Organization has standards and measures in place that define effective safety practices, train to those annually, and identify vulnerabilities and strategies to mitigate risks.
- Oversees staffing activities of the organization, including recruiting, training, and evaluation of both paid and volunteer staff.
- Promotes Boys & Girls Club services to individuals, other service organizations, and the local community.
- Directs and participates in public relations and fundraising activities.
- Provides professional leadership to the Board of Directors to assure development of an effective and motivated board, including identification, recruitment, training, and involvement of members in meeting the goals of the organization.
- May be assigned special projects periodically by the Board of Directors.
- Reports to the Board of Directors

Knowledge, Skills, and Abilities

- Bachelor's degree from an accredited college or university preferred.
- Demonstrated ability to organize, direct, plan and coordinate operations in a multi-unit organization.
- Exposure and experience liaising with, and management and development of board of directors.
- A proven record of innovation and ability to move an organization through the change that follows.
- Experience with strategy and execution to support sustainable growth.
- Demonstrated knowledge and ability to lead and manage fundraising efforts or revenue generation utilizing known and innovative approaches.
- Ability to balance strategic efforts while managing execution of those initiatives, taking them from a collective vision to reality.
- Operational excellence with the ability to recognize areas of focus and innovation and organize a staff against those initiatives, along with the ability to create a viable organization structure to support the needs of the club.
- Leadership skills, staff development, including negotiation, problem solving, decision making, delegation.
- Strong communication skills, both oral and written; ability to speak effectively and persuasively to groups and individuals.
- Demonstrated competency and ability in establishing and maintaining effective working relationships with a Board of Directors, Staff, Community Groups, and other related agencies.
- Demonstrated ability to supervise professionals and other staff/volunteers who may be in distant subunits of the organization.
- Advanced knowledge and expertise in asset management including financial resources and property.
- Demonstrated skills and competency in the following areas preferred: the mission, objectives, policies, programs, and procedures of Boys & Girls Clubs; of the principles and practices of non-profit organizations and of management; and resource development activities and sources of funding.

To Apply: Boys & Girls Clubs of America is leading the search process on behalf of Boys & Girls Clubs of St. Charles County. Qualified and passionate candidates are encouraged to apply online at: <https://clubjobs-bqca.icims.com/jobs>. Please search Requisition Number 2025-8190 to apply.

Boys & Girls Clubs of St. Charles County (BGCSTC) is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender identity or expression, national origin, age, disability, genetic information, marital status, or status as a covered veteran in accordance with applicable federal, state, and local laws.

The information presented indicates the general nature/level of work expected of employees in this classification. It is not designed to contain, nor to be interpreted as, a comprehensive inventory of all duties and responsibilities required of employees assigned to this job.